

2015 SEP 10 PM 2:39

**POTTER COUNTY
COMMISSIONERS' COURT AGENDA**

September 14, 2015

JULIE SMITH
COUNTY CLERK, POTTER CO.
BY _____ DEPUTY

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, SEPTEMBER 14, 2015 AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the August 24, 2015 Potter County Commissioners' Court meeting. The approval of the minutes from the September 3, 2015 Special Meeting of the Commissioners' Court and the September 8th, 2015 Special Meeting of the Commissioners' Court.
2. **BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the current fiscal year and to authorize the County Auditor to prepare a budget amendment effective 9-30-15 to make any necessary transfers for year end. Transfers will be made within departments whenever possible, otherwise contingency funds will be used.
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 19, 2015 through September 9, 2015. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **ONLINE LEGAL SUBSCRIPTIONS:** To consider and act upon the following:
 - a. A contract to provide online legal research services for the public through the Law Library Patron Plans from Westlaw and LexisNexis, with subscriptions paid from fees collected as part of court costs.
 - b. Selection of a provider for internet legal research for Potter County users. [Hood]
6. **SAVNS MAINTENANCE GRANT CONTRACT:** To consider and act upon the approval of the Statewide Automated Victim Notification Service grant contract with the Office of the Attorney General of Texas and to authorize Judge Tanner to sign the Service Agreement Renewal Notice and the Maintenance Contract. [Hood]
7. **ELECTIONS:** To consider and approve an Addendum to the Order for Early Voting. To inform the Court regarding the Vote Center locations and judges for November 3 election. [Huntley]

8. **POTTER-RANDALL COUNTY APPRAISAL DISTRICT:** To consider and act upon submitting a nomination for a board member on the Potter Randall Appraisal District Board of Directors for a two year period [Tanner]
9. **PRAIRIE WEST ESTATES UNIT NO. 12:** To consider and act acceptance and approval of the plat of Prairie West Estates Unit No. 12. [Furman Land Surveyors, Inc.]
10. **FISCAL YEAR 2015-2016-ADOPTION OF TAX RATE:** To set the Potter County Property Tax Rate for the fiscal year beginning October 1, 2015.
11. **PUBLIC HEARING-IMPROVEMENT OF CERTAIN ROADS IN BISHOP RANCHES:** To conduct a public hearing:
 - a. To consider the proposed improvement of Headquarters Road, Ranch Road, Hill View Road, and East View Road to comply with Potter County standards for roads.
 - b. To consider whether to assess all or part of the costs of the improvement pro rata against the records owners of the real property of the subdivision of Bishops Ranches.
12. **CONSTABLE PRECINCT #4:** To set a bond pursuant to Local Government Code section 86.002 for the new constable for Precinct #4.
13. **SHERIFF-SCHOOL RESOURCE OFFICER AGREEMENT:** To consider and act upon approving renewals of the agreements with River Road ISD and Bushland ISD to provide a school resource officer. (Thomas)
14. **VETERAN'S HIGHWAY AGREEMENT:** To consider and act upon an agreement with Texas Department of Transportation for a marker for the Veteran's Highway designation.
15. **CRIMINAL JUSTICE NEEDS ASSESSMENT:** To discuss the 2013 Jail System Systemic Analysis, plus current evaluations of the criminal justice system, and to take any action necessary. [Kemp]
16. **COUNTY BUILDINGS-FIREARMS-POLICY ON ALLOWING HANDGUNS:** To consider and act upon prohibiting "open carry" of handguns in the Courthouse, Courts Building, and Santa Fe Building, and authorizing the posting of new signage to comply with changes in the law. [Kemp]
17. **BUDGET AND TAX RATE FOR FISCAL YEAR 2015 - 2016:**
 - a. To conduct a public hearing on the proposed budget for Fiscal Year 2015-2016, and make any appropriate changes in the proposed budget. At the

conclusion of the public hearing, to adopt the final budget for Fiscal Year 2015- 2016 and budgets for the Potter County Special funds.

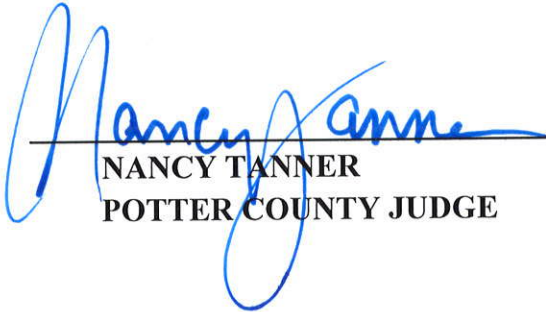
18. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
19. **MASTER PLAN-SHERIFF ADMINISTRATION OFFICE-** To consider and act upon the following:
 - a. Accept the design services contract with Architexas for the development of construction documents for a new Sheriff's Administration facility, as presented, and that the County Judge be authorized to execute the contract on behalf of the County;
 - b. Authorize the County to proceed with the demolition and environmental clean-up of the Old Jail and Brig located on the grounds of the County Jail.
 - c. Authorize the initial design work of a fiber network that would serve the IT needs of both the County Jail and the proposed Sheriff's Administration facility. [Planning Committee]
20. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

ROAD AND BRIDGE:
 - a. The resignation of Nicholas Vagrosky as summer mower effective 8/27/15.
 - b. The resignation of Deon Powell as summer mower effective 8/20/15.
COUNTY EXTENSION:
 - a. The resignation of Tina Hicks as Office Manager/Program Assistant effective 8/31/15;
 - b. The hiring of Tina Hicks as County Extension Agent 4-H as a replacement for Kyle Stewart effective 9/1/15.
21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**